Parents and Friends Association Bulletin Board

This page includes requests for parent assistance by various parent workgroup co-ordinators. It also provides dates and details of upcoming social and fundraising activities.

Staffroom Assistance at Keilor Campus

We require the services of a parent who can assist with various staffroom duties.

The position will require approximately 2-3 hours per week and will include the following duties:

- Receiving and unpacking staffroom groceries
- General cleaning and tidying of staffroom

Day and time is negotiable and can be discussed further by calling Lynelle Hawke on 9334 0000 or 0407 344 601 or please email.

Book in now for the 2015 Sausage Sizzle roster

Parent assistance rosters for the Sausage Sizzle Fundraising group at Taylors Lakes Campus are now being finalised and we still need parent helpers.

We need parents to assist with operating our Sausage Sizzle, which will now operate from the kitchen situated inside the Taylors Lakes Campus Gymnasium each Saturday during school terms.

Operating hours available are: 8am to 4pm – full day shift or half day shifts – 8am to 12pm or 12pm to 4pm

All hours count towards the Family Contribution Scheme.

All help from both Keilor Campus and Taylors Lakes Campus parents is welcomed.

If you are available to help in 2015, please contact co-ordinators Chris Fernandes on 0409 070 563 or Khue Pham on 0404 830 260 to discuss available shifts.

Parent Help Required - Catering Group

Parent help is urgently required to assist with the set-up, serving and clean-up of functions. Hours are flexible as help is needed during the day, after school and evenings.

For further information please call Anne Quinn on 0419 368 813.

Mother’s Day Stall, Keilor Campus
The Mother’s Day Stall at the Keilor Campus will be held on **Friday 8th May**.

Are you thinking of ways to obtain your Family Contribution Scheme hours? We require donations for our 2015 Mother’s Day Stall. Assistance is also required with set-up on **Thursday 7th May** from **6pm to 9pm** at the Keilor Campus.

If you have any questions, please contact **Tammie Tanti** on 0417 388 028 or email Tammie, or **Ann Damanti** on 0401 773 564 or email Ann.

All assistance contributes to the Family Contribution Scheme.

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**Mother’s Day Stall, Taylors Lakes Campus**

The Mother’s Day Stall at the Taylors Lakes Campus will be held on **Friday 8th May**.

We require donations and assistance. All assistance contributes to the Family Contribution Scheme.

Please contact **Val** on 0422 038 638 or email or **Melissa** on 0431 132 130 or email.

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**Taylors Lakes Campus Prep Families Picnic BBQ**

**Thursday 26th February, 2015, 5:30pm–7pm** in the Taylors Lakes Campus Junior School courtyard (weather permitting).

To celebrate your child’s first month at school, join us in this celebration where you will meet new parents and get to know staff.

FREE sausage sizzle for Prep families. Bring along a picnic rug, salad and drinks for a night of socialising. (no alcohol)

This event is brought to you by the Junior School Parent Support Team, Taylors Lakes Campus.

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**Car Pooling**

**Do you want to share the driving to and from the College?**

Then car pooling may be right for you!

If you are interested in finding other parents who live in your area who may also wish to car pool then all you need to do is register. We will then provide you with the telephone numbers of parents who have also registered from the same area. The arrangements are then up to you!

Please email your name, your telephone number, your address, your children’s year levels and the Campus you drive to.

To register contact **Wendy**.

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**Parents & Friends Services Directory**

Support the Overnewton Community and always consult the Parents & Friends Services Directory for ideas!

Applications for the 2015/2016 edition are sent to all parents. We would love to advertise your business.
Each year almost 5000 copies of the directory are distributed to our community. Simply fill in the application form and return it to the College.

If you are an existing advertiser please return your form with any changes you require or just tick the repeat box if there are no changes. A line listing is FREE for Overnewton families and Old Collegians.

If you have any questions or need a form please call Janine Hilton on 9334 0104 Tuesdays or Wednesdays.

The Parents & Friends Services Directory is available online.

Janine Hilton

Expressions of Interest - Class Reps 2015

There is still an opportunity for parents to express their interest for the all-new class representatives role. Four hours per term will be allocated to each class representative. The program is still in the planning stage and updates will be given to those who have expressed interest. You can be a class representative for more than one class.

As a class representative you will be responsible for establishing and maintaining connections between the parents in your child’s class. You will be provided with a class list by the College and required to set up communications between the parents in your allocated class (e.g. through email, SMS, diary notes, face to face presence). You will be the main source of communication of major and minor Parents & Friends fundraising and social events.

Tasks may include:

- Distributing information regarding upcoming events
- Initiating connections with parents in the class
- Initiating attendance at College events such as the Annual Ball or Trivia Night (e.g. by suggesting a table be put together with members from the same class)
- Assisting the Parent Support Team where required
- Assisting the class teacher or Heads of School when urgent help is required (e.g. last minute need for a parent to attend an excursion)

You will be required to liaise with Parent Support Team co-ordinators but will be responsible to the Class Reps co-ordinator who is a Parents & Friends Committee member (Diane Falzon). If you are interested in becoming a class representative, please email Diane Falzon your contact details and advise which campus your children attend and the class year level and home room he/she is in.

Recording Hours

When you organise or contribute hours towards the Family Contribution Scheme ALWAYS ask the person who is allocating the task, “Where should I sign in my hours?”.

Make sure you write your name clearly and include your child’s name if it is different to your own.

Include your telephone number also, to help us allocate your hours correctly.

IMPORTANT NOTE:

Families who have given ten years of continuous service to the College through the Family Contribution Scheme,
only need to complete a minimum of 14 hours per term from their eleventh year.

Susan Bates, Community Development Assistant, 9334 0143

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**Drop-Off/Pick-Up Zone Duty at Taylors Lakes Campus**

Parent help is required Monday to Friday from 8.30am to 9am and 3.15pm to 3.45pm to assist students safely crossing at the zebra crossing within the car park at the Taylors Lakes Campus.

Please email Andrea Barrow to discuss your availability.

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**Free Zooper Dooper Day, Junior School, Keilor Campus**

**Friday 6th March 2015**

The Junior School, Keilor Campus is holding a FREE “Zooper Dooper” day at lunchtime in the Plaza area for Prep and Year 1 students and the Amphitheatre for Years 2, 3 and 4 students.

If you wish for your child to have a Zooper Dooper on this day, please fill out the order form sent home with your child and return to your classroom teacher. A limited amount of lemonade icy poles will be available only for those with allergies or sensitivities to colouring agents only.

For any queries, please contact Carina on 0410 559 151 or email or Pela on 0415 867 218 or email.

Keilor Campus Junior School Parent Support Team

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**Parent Support Team Meeting, Junior School, Taylors Lakes Campus**

All parents are warmly invited to attend the Parent Support Team meeting and help us plan exciting activities for the Junior School, Taylors Lakes Campus students. Please join us - new ideas are always welcome.

**Time:** 9am

**Date:** Friday 27th February

**Place:** Meeting Room, Taylors Lakes Campus (opposite canteen)

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**Outdoor Family Movie Night, Junior School, Taylors Lakes Campus**

The Parent Support Team, Junior School, Taylors Lakes Campus invites families from Prep to Year 4 to attend an Outdoor Family Movie Night. The movie screening will be HOP (running time approximately 95 minutes).

**Friday 13th March, 7.30pm–9.30pm, Junior School courtyard, Taylors Lakes Campus**

The screening is free. Popcorn, snow cones, tea and coffee will be available to purchase on the night. Bring along a picnic rug, or chair and a warm blanket.

We hope you can join us. **RSVP via the parent note**, which will be sent home with students.

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**Senior School Parent Support Group**

The Senior School Parent Support Group supports friendship raising and families connected with the Senior School.

We are a friendly group and would like to invite interested Senior School parents to join our first meeting of the year.
Many of the parent members from 2014 had students that have now finished at Overnewton, so we are now seeking new members. Year 10 parents who would like to undertake their hours for this year and future years as part of the Senior School team would be ideal.

**Date:** Tuesday 3rd March, 2015  
**Time:** 7pm  
**Location:** Keilor Hotel

Contact [Robyn Baddeley](#) on 9331 6322 or [email](#).

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**Parent Support Team Meeting, Middle School, Keilor Campus**

The Parent Support Team Middle School Keilor Campus would like parents to attend the meeting to discuss activities for Terms 1 and 2 - new parents very welcome. The meeting will be on **Wednesday 4th March** at [Sweet Lulu's](#), 676 Old Calder Highway, after school drop off around 9am.

If you are unable to attend or would like further information regarding forthcoming events, please feel free to contact us. We will also be organising a parent afternoon tea on 5th March and 17th March and will need parent help for both days.

Please contact [Kate Cornelius](#) on 0410 649 326 or [email](#), or [Linda Kropich](#) on 0488 226 603 or [email](#) for further information regarding events being organised for the Middle School, Keilor Campus.

Time spent contributes towards the Family Contribution Scheme.