Parents and Friends Association Bulletin Board

This page includes requests for parent assistance by various parent workgroup co-ordinators. It also provides dates and details of upcoming social and fundraising activities.

**Mother's Day Stall**

The Mother’s Day Stall at the Keilor Campus will be held on **Friday 8th May**.

Are you thinking of ways to obtain your hours for Term 1. We require donations for our 2015 Mother’s Day Stall and all assistance contributes to the Family Contribution Scheme. If you have any questions, please contact Tammie Tanti on 0417 388 028 or email Tammie, or Ann Damanti on 0401 773 564 or email Ann.

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**Do you need hours and enjoy a walk?**

Then join the Taylors Lakes Campus Walking School Bus.

The Taylors Lakes Campus Walking School Bus is always looking for walkers to drive or conduct our buses. It’s a great way to start the day for both you and your children and it is a wonderful way to contribute hours towards the Family Contribution Scheme. (Hours are calculated at double the walk length).

We have 3 buses operating. The “Wakelin Walkers” bus leaves from Wakelin Crescent. The “Murchison Marchers” bus meets at the car park behind Hungry Jacks. Route 3 starts at Wellesley Drive and goes straight along Palmerston Crescent.

The more Drivers and Conductors we have the more walks we can offer.

If interested please phone: Emma Grimaud on 0466 726 195 or email.

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**Taylors Lakes Campus Prep Families Picnic BBQ**

**Thursday 26th February, 2015, 5.30pm–7.00pm** in the Taylors Lakes Campus Junior School courtyard (weather permitting).

To celebrate your child's first month at school, join us in this celebration where you will meet new parents and get to know staff.

FREE sausage sizzle for Prep families. Bring along a picnic rug, salad and drinks for a night of socialising. (no alcohol)

This event is brought to you by the Junior School Parent Support Team – Taylors Lakes Campus.
Co-ordinator Position 2015 Working Bee Lunch Crew, Taylors Lakes Campus

The Working Bee Lunch Crew Team prepare morning tea and lunch for parents attending the working bees.

A co-ordinator is required to share the role with an existing experienced co-ordinator in 2015. You would be joining a friendly and experienced team with the advantage of sharing the role with an experienced co-ordinator on alternate working bees.

This position would suit someone that enjoys working with people and food. Experience in this area is an advantage but not essential.

Duties include: grocery shopping on the day, supervising helpers in the preparation, serving and clean up of morning tea and lunch and reporting hours. Hours 9am-4pm on alternate working bee days.

For further information please contact Kathy on 0409 161 919.

Parent help required - Catering Group

Parent help is urgently required to assist with the set-up, serving and clean-up at functions. Hours are flexible as help is needed during the day, after school and evenings.

For further information please call Anne Quinn on 0419 368 813.

Car Pooling

Do you want to share the driving to and from the College?

Then car pooling may be right for you!

If you are interested in finding other parents who live in your area who may also wish to car pool then all you need to do is register. We will then provide you with the telephone numbers of parents who have also registered from the same area. The arrangements are then up to you!

Please email your name, your telephone number, your address, your children’s year levels and the Campus you drive to.

To register contact Wendy.

Parents & Friends Services Directory

Support the Overnewton Community and always consult the Parents & Friends Services Directory for ideas!

Applications for the 2015/2016 edition are sent to all parents. We would love to advertise your business.

Each year almost 5000 copies of the directory are distributed to our community. Simply fill in the application form and return it to the College.

If you are an existing advertiser please return your form with any changes you require or just tick the repeat box if there are no changes. A line listing is FREE for Overnewton families and Old Collegians.

If you have any questions or need a form please call Janine Hilton on 9334 0104 Tuesdays or Wednesdays.

The Parents & Friends Services Directory is available online.
Book in now for the 2015 Sausage Sizzle roster

Parent assistance rosters for the Sausage Sizzle Fundraising group at Taylors Lakes Campus are now being finalised and we still need parent helpers.

We need parents to assist with operating our Sausage Sizzle, which will now operate from the kitchen situated inside the Taylors Lakes Campus Gymnasium each Saturday during school terms.

Operating hours available are: 8.00am to 4.00pm – full day shift or half day shifts – 8.00am to 12.00pm or 12.00pm to 4.00pm

All hours count towards the Family Contribution Scheme.

All help from both Keilor Campus and Taylors Lakes Campus parents is welcomed.

If you are available to help in 2015, please contact co-ordinators Chris Fernandes on 0409 070 563 or Khue Pham on 0404 830 260 to discuss available shifts.

Expressions of Interest - Class Reps 2015

There is still an opportunity for parents to express their interest for the all-new class representatives role. Four hours per term will be allocated to each class representative. The program is still in the planning stage and updates will be given to those who have expressed interest. You can be a class representative for more than one class.

As a class representative you will be responsible for establishing and maintaining connections between the parents in your child’s class. You will be provided with a class list by the College and required to set up communications between the parents in your allocated class (e.g. through email, SMS, diary notes, face to face presence). You will be the main source of communication of major and minor Parents & Friends fundraising and social events.

Tasks may include:

- Distributing information regarding upcoming events
- Initiating connections with parents in the class
- Initiating attendance at College events such as the Annual Ball or Trivia Night (e.g. by suggesting a table be put together with members from the same class)
- Assisting the Parent Support Team where required
- Assisting the class teacher or Heads of School when urgent help is required (e.g. last minute need for a parent to attend an excursion)

You will be required to liaise with Parent Support Team co-ordinators but will be responsible to the Class Reps co-ordinator who is a Parents & Friends Committee member (Diane Falzon). If you are interested in becoming a class representative, please email Diane Falzon your contact details and advise which campus your children attend and the class year level and home room he/she is in.
Recording Hours
When you organise or contribute hours towards the Family Contribution Scheme ALWAYS ask the person who is allocating the task, “Where should I sign in my hours?”. Make sure you write your name clearly and include your child’s name if it is different to your own.

Include your telephone number also, to help us allocate your hours correctly.

IMPORTANT NOTE:
Families who have given ten years of continuous service to the College through the Family Contribution Scheme, only need to complete a minimum of 14 hours per term from their eleventh year.

Susan Bates, Community Development Assistant, 9334 0143

Drop-Off/Pick-Up Zone Duty at Taylors Lakes Campus
Parent help is required Monday to Friday from 8.30am to 9am and 3.15pm to 3.45pm to assist students safely crossing at the zebra crossing within the car park at the Taylors Lakes Campus.

Please email Andrea Barrow to discuss your availability.

Photocopying Assistance Needed at Taylors Lakes Campus
A position has become available to join the photocopying team at Taylors Lakes Campus. Tuesday and Wednesday mornings, approximately 2 hours per week.

For more information contact Office Co-ordinator - Taylors Lakes Lisa Gouder on 0418 511 687 or email.

Free Zooper Dooper Days, Junior School, Keilor Campus
Friday 20th February 2015 and Friday 6th March 2015
The Junior School, Keilor Campus are holding FREE “Zooper Dooper” days at lunchtime in the Plaza area for Prep and Year 1 students and the Amphitheatre for Years 2, 3 and 4 students.

If you wish for your child to have one Zooper Dooper on each of these days, please fill out the order form sent home with your child and return to your classroom teacher. A limited amount of lemonade icy poles will be available only for those with allergies or sensitivities to colouring agents only.

For any queries, please contact Carina on 0410 559 151 or email or Pela on 0415 867 218 or email.

Keilor Campus Junior School Parent Support Team

Parent Support Team, Junior School, Keilor Campus
Thursday 19th February 2015, 7pm
Keilor Hotel lounge area, Old Calder Highway

The Keilor Campus Junior School Parent Support Team invites parents to attend our meeting to discuss fun events for Term 1 for our Junior School students. New Parents are Welcome.

Time spent in this meeting will be allocated toward the Family Contribution Scheme.
Any queries please contact Carina Camilleri on 0410 559 151 or Pela Paolucci on 0415 867 218.

Keilor Campus Junior School Parent Support Team

Attention Families new to Overnewton
Social Fundraising Committee Positions 2015

If you get a kick out of planning a great party, then Social Fundraising needs you!

Committee members are urgently needed to join our Parents & Friends Social Fundraising Committee. Parents are needed from either Campus. Join with a friend or come along to make some new friends.

Duties involve supporting the co-ordinators to organise two exciting social fundraising events per year. Whether you have a background in events/marketing or simply enjoy party planning, this is a great way to earn hours in a social and fun way whilst supporting the College through fundraising activities. Do your hours in your own time, with the flexibility to contribute time after hours or on weekends if work or other child minding commitments are a consideration. Tailor your assistance to capitalise on your personal strengths and interests and make great new friends along the way.

Some team duties include:

- Help source donations for raffles/prizes and/or approach local businesses for event sponsorship
- Assist with event styling and venue set-up/clean-up
- Help develop promotional materials including flyers, posters, signage
- Oversee seating plans and charts
- General administration including photocopying, laminating, booking school resources, etc

If this sounds like you and you are well organised, able to work in a group and have good communication skills, then come along to our General Meeting at the Keilor Hotel, 670 Old Calder Highway, 7.30pm on Monday 23rd February (Time spent in this meeting will be allocated toward the Family Contribution Scheme.)

Please contact Sarah on 0421 000 059 or email, or Katrina on 0438 834 028 or email for more information.

Run for the Kids
Join the Overnewton team for the 2015 Run for the Kids
Sunday 22nd March

To join our existing team go to the Run for the Kids website
Type: Overnewton; password: Allstars.
Choose your course - either the 5.5km or 15.5km.
Click on your category (Speed likely to run/walk the event)
Enter your details and make the payment now.

Go to the website www.r4k.com.au or contact Mr Stone for more details.

Level 2 First Aid Training
Staff and parents from Overnewton are invited to attend a Level 2 First Aid session run by National First Aid.

Saturday 21st February 2015, 9.00am-4.30pm, Richardson Centre, Keilor Campus

The new revised Level 2 program is now called Provide First Aid (HLTAID003) and offers the skills and knowledge required to provide a basic first aid response, emergency life support and management of casualty(s), the incident and other first aiders until the arrival of medical or other assistance. The competencies are recognised as a benchmark standard satisfying training requirements across many occupational qualifications and industries.

As the program will be completed in one day, participants are required to complete a pre course question paper, which needs to be presented to the trainer at the commencement of the program on the training day. The assessment can be completed on line at http://bit.ly/oacffirstaid.

Parents can either choose to pay for the course or have the course paid for by the College. In the latter instance, parents must commit 12 hours per term for three years in the First Aid room (excluding camps).

Participants will also need to apply for a Unique Student Identifier (USI) number in order to undertake the course. USI’s can be accessed at http://www.usi.gov.au/Pages/default.aspx.

To register your interest in the course, please send an email to Margaret Cummings by Thursday 19th February.

If you have any queries about the course, please contact Tim Jezard on 9334 0000.

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Combined Working Bee
Saturday, 21st February 2015

Keilor Campus and Taylors Lakes Campus

The next combined Campus working bee will be held on Saturday, 21st February, 2015. Please note that the working bee commences at 8.30am and not before. Hours will only be credited after 8.30am. The day will finish at 4.30pm. Please stay as long as possible so that the tasks organised for the day can be completed. The day will cover projects and general clean up at both campuses. Please bring along your own gloves and any gardening tools you may require, including lawn mowers. Lunch: $5.00.

No open shoes such as sandals or thongs, are to be worn at any working bees at the College.

Please note that children are not permitted to attend working bees.

Co-ordinators: Keilor Campus, Andrew Daalmeyer - 0411 269 331 and Taylors Lakes Campus, Sando Temelkovski - 0412 046 811
(Working Bee dates for 2015 are also listed on the College website, www.overnewton.vic.edu.au)

Term 1 working bee dates, 21st February and 21st March at both Campuses.